



Wessex Water site visit guidelines

Teachers' guide

Thank you for arranging a visit to one of our sites. We are confident that you will have an enjoyable and informative experience, learning about the vital work Wessex Water undertakes every day to provide a safe and reliable water supply and to recycle wastewater. To ensure the visit runs smoothly and, most importantly, safely, please review the following key information:

Health and safety - our top priority

Health and safety are paramount during all visits.

Comprehensive Risk Assessments and Emergency Procedures are prepared by the Education Adviser in collaboration with our Health and Safety team.

We adhere to national guidance from OEAP - The Association of Advisers for Outdoor Learning and Educational Visits, which advises that visit leaders do not need to request copies of providers' risk assessments.

For further details visit:

oeapng.info/downloads/download-info/6a-faqs-asking-for-providers-risk-assessments/

At the start of your visit, Wessex Water staff will deliver a safety briefing to all staff and students before the site tour begins.

A Wessex Water employee will lead the tour along a planned route. Supervision of students remains the responsibility of the school/group leader and qualified adults (eg, TAs).

All visitors must remain with Wessex Water staff at all times. Certain areas are restricted and not accessible to visitors.

Special educational needs and behaviour

If any pupils have specific needs or behavioural challenges that may affect their ability to follow instructions, please discuss these with the Education Adviser prior to the visit.

Supervision

Our standard supervision ratio is 1 adult per 10 pupils, with a minimum age of 8 years.

Any variation must be agreed with the Education Adviser, and some sites may require a higher adult-to-pupil ratio.

Additional helpers/parents are welcome but must not be left in sole charge of pupils and should remain with the group.

Other staff on site

Other Wessex Water or contracted staff may be present. Education Advisers will inform them of your visit and ensure children are not left unsupervised.

Photography

You are welcome to take photos and videos for educational purposes and use them on the school's official website or social media.

They must not be shared on personal accounts.

Wessex Water staff generally do not take photos, but if we do, it will be with prior agreement and in compliance with GDPR.

Food and drink

Food and drink may only be consumed in designated Education Centre areas.

Handwashing or sanitising is essential before eating, especially after site tours at water recycling centres.

Pupils should bring their own packed lunches/snacks, and staff should be aware of allergies or dietary needs.

All rubbish must be taken home. Tea and coffee are usually available for adults.

Clothing and footwear

Appropriate clothing and footwear are essential for safety.

Hi-vis jackets are compulsory in most areas (provided if needed).

Legs should be covered with full-length trousers.

Sturdy shoes (eg, wellies, walking boots, trainers) are required.

Open-toed shoes or flip-flops are not permitted.

For river activities, wellies must be worn.

Accessibility

Some areas involve stairs, narrow routes, and uneven ground.

Please inform the Education Adviser of any accessibility needs in advance.

Your cooperation with these guidelines ensures a safe and rewarding experience for everyone. Thank you for prioritising health and safety during your visit.



Wessex Water
YTL GROUP

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